



rhema.cc

94.9FM

POSITION DESCRIPTION

Position: Radio Intern

Reports to: Internship Coordinator

Job purpose: The Intern is primarily responsible for:

1. To undertake training in all areas of radio, including announcing, production, technical, promotions and administration. (10 hours/week)
2. To study with YWAM Townsville via online in an *Introduction to Radio & Media (Certificate III in Screen and Media)* (8 hours/week)
3. To be an active volunteer in their local church community or ministry (1 -2 hours/week)

Job structure: Volunteer role (20 hours/week) for 12 months. This will on occasion include time out of regular office hours. This will include class and study time.

Remuneration: This is a volunteer role

Key Results Areas and Major Tasks

- Willingness to uphold the Mission, Vision and Values of Gosford Christian Broadcasters Ltd.
- Have a servant-hearted attitude toward our staff, volunteers, guests and supporters.
- Have a servant-hearted attitude toward their church community.
- Willingness to learn and grow within the industry and in their church community
- Report progress weekly to the Intern Coordinator

Competencies

- Ability to communicate effectively with people.

Educational Qualifications

- Nil

Essential criteria

- Current Working With Children Check
- Excellent computer skills, with experience in Microsoft Office software.
- Able to work independently without constant supervision.
- Good organisational skills, with the ability to prioritise tasks as directed.
- Enthusiasm and energy when dealing with people.
- Excellent oral and written communication skills.

Desirable criteria

- Interest in music and/or music industry
- Interest in radio broadcasting or entertainment media
- Interest in Christian ministries or other non-profit organisation